

PORTSMOUTH NORTH END CYCLING CLUB
COMMITTEE MEETING
7pm, 7 Sep 21 at the Mountbatten Centre, Portsmouth.



Minutes of Meeting

COMMITTEE MEMBERS:

	Holder	Role	contact email	Report
1	Peter MacLellan	Vice Chairman	vicechairman@pnecc.co.uk	Y
2	Paul Martin	Secretary (Trustee)	secretary@pnecc.co.uk	N/A
3	Ray Gregory	Treasurer (Trustee)	treasurer@pnecc.co.uk	Y
4	Lizzie Jenner	Membership Secretary	membership@pnecc.co.uk	Y
5	David Knight	Time Trial Secretary	timetrials@pnecc.co.uk	Y, apology for absence
6	Ken Houlberg	Road Secretary	road@pnecc.co.uk	Y
7	Alan Collins	Cyclo Cross	cx@pnecc.co.uk	Y
8	<i>Peter MacLellan</i>	Club Captain	clubcaptain@pnecc.co.uk	Y
9	vacant	Coaching Coordinator	coaching@pnecc.co.uk	partial
10	Ben Allen	Media Secretary	media@pnecc.co.uk	Y
11	Beth MacLellan	Club Kit	clubkit@pnecc.co.uk	Y
12	Alan Collins	Social Secretary	social@pnecc.co.uk	Y
13	Dave Swaffer	Welfare Officer	clubwelfareofficer@pnecc.co.uk	Y
14	Simon Littler	Members Rep		
15	Fran Marshman	Members Rep		

ADDITIONAL MEMBERS PRESENT:

Club development sub-committee members: Harry Jackson; Gareth Fiford.

1. Apologies for absence

David Knight, Fran Marshman.

2. Minutes of the last meeting

July Minutes approved and distributed to the committee and members 28 Jul 21. Advance copy of members update was provided to specific members connected to the appointments.

Advance notice of the meeting was provided to committee and members as agreed in July. Reports and decision requests, online form provided for members to submit matters to the committee.

3. Matters arising from the last minutes

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- a. An online form has been created to enable members to raise questions. This will result in a link for Committee members to see in advance of the meeting.
- b. Ken had yet to engage with Paul Quinn. It will be pointed out that PNE riders will abide by the Highway Code.
4. Correspondence
 - a. Rider running red light, reported via FB. More information was asked for
 - b. BC South AGM, post transition Lizzie will refer BC South Matters to Ken as the focal point.
5. Club level appointment in the last period / in progress
 - a. Volunteer coordinator (vacant at Club level) - Publish TORs to members.
 - b. Road Race Organiser - Ken Houlberg is interim whilst Mark Williams's successor is appointed.
 - c. Social Secretary Succession - Carl Benfield will be assisting Alan Collins and is interested to take on this role.
 - d. Secretary - Publish TORs to members, updated as required, seek successor for Paul Martin.
6. Matters arising from Committee Members' reports (circulated in advance)
 - a. Treasurer
Estimated year ending 31 Dec 21 balance is £5,700, up £1,400 compared to 2019, pre-pandemic. A plan for 2022 is to be prepared.
Isle of Wight ride tcosts are all now covered, cancelled placed that could be filled refunded.
 - b. Membership Secretary
BC Membership Manager tool now in transition to replace the legacy system for 2021 renewals. Tool is free, BC are supporting. Comms to members to be prepared and sent.
 - c. Time Trials Secretary
A short meeting is to be held with regular riders / volunteers re plans for 2022. Dave Knight has created a TT Whatsapp group, currently with 6 members.
 - d. Road Secretary
For 2022 the aim is to diversify the categories of PNE riders. Megan Johnson has been awarded a podium jersey; there are now two left.
 - e. Cyclo Cross
The Cyclo Cross season is about to start. Alan Collins and Rob Ford are signed up to Wessex League Events
 - f. Track Secretary
Nothing to report.
 - g. Club Captain
Peter MacLellan is willing to step aside if someone else wishes to take the role on.
 - h. Coaching

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Position vacant – no report.

i. Media and Public Relations Officer

Instagram: 39 more followers since the last report. 5,500 accounts have now been reached.

Facebook: 472% growth in reach to others. This was gained by spending just £20 on promoting the Club on FB.

Twitter: Ownership needs to be transferred from Mark Williams to Ben Allen.

Posters have now been put up in local businesses within and out-with the city limits. It was noted that the kit is our greatest advert.

Portsmouth News, BBC South, IOW News Cycling Weekly,

j. Club Kit Provider

The clothing sale went well. It was noted that only three riders in the IoW ride were *not* in PNE kit!

A representative from Nopinz is to quote for new Club kit. A supplier with shorter lead-times is required

The Committee agreed to implement a Crash Replacement Policy pilot scheme as a benefit to members, to be applied retrospectively from 1 Jan 21. £300 for 2021 and £300 for 2022. Terms will be communicated to members. The scheme will expire at the end of Sep 22. The Committee will review the scheme mid-2022.

k. Social Secretary

A new base is to be provided by Victory Trophies for the Hardesty Cup.

The 2020 cup winners will be presented with framed A4 photographs of them holding their trophies.

l. Welfare Officer

There are no issues. Some of the riding on the Social Group on the IoW is a cause for concern, however. It would be well worth taking time out at coffee stops to explain a few tips.

Greg Mitchell (ex-member) has been in touch as his son wishes to race; he is already being coached at the Southdown College sessions.

7. Agenda Items

a. PNE@125 - "where we are today" (sub-committee). The sub-committee to summarise Step 2 and publish to members. Next phase Step 3.

b. 2022 Annual Budget (Ray Gregory). **Not covered due to time constraints**

c. Annual Prize Presentation (Alan Collins). The Committee agreed to hold the prize presentation on 27 Nov 21 from 6pm onwards at the Mountbatten Centre. Alan to convene a sub-committee to organise. Focus is on a high quality, inclusive event.

d. Annual General Meeting (Paul Martin). These will be hold two hours before the prize presentation i.e. @ 4pm on 27 Nov 21 at the Mountbatten Centre. Paul will coordinate preparations and comms to members / committee. Members to note that the AGM is open to PNE members only, although immediate family members are automatically classed as Associate Members by default. Only Full members may cast votes.

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e. Hambledon Greening – 11th September (Ken Houlberg). This was for info only; Ken will organise with a limited number of PNE giveaways available.

8. Any other business

a. Evaluation trial of online payment solution. **Not covered due to time constraints.**

9. Date of next meeting

Committee meeting dates:

11 Oct 21 - Mountbatten Centre, agenda to include

2022 Annual Budget (Ray Gregory).

Decision - Evaluation trial of online payment solution

15 Nov 21 - Mountbatten Centre

27 Nov 21 – AGM, followed by Annual Prize Presentation.

Provisional

17 Jan 22

21 Feb 22

4 Apr 22

The meeting concluded at 9.30pm.

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Committee Reports in the period

Vice Chairman, acting "Report" (Period 9.7.21 to 27.8.21) , Peter Mac

Handover

Handover from Graham completed. (Appreciation to Graham).

BC Dashboard set up, Go Ride Clubmark renewal YE. Call with BC South mid Sept.

Ride Leader updates to Cycling UK delegated directly to the Club Captain.

Membership admin under interim solution due to issues with admin account, payment etc..

Call with Matt Puddick - Matt is unable to complete L2 due to change in personal circumstances. Matt will cancel and request a partial refund.

Committee support

Minutes and comms issued to all members (increasing bugs in period).

Budget structure brainstormed with Treasurer (as input to 2022 budget prep).

Legacy system interim mode, email history info lost, not been recovered, bugs, errors, deletions, etc on the email to members system. "system fragile/ do not modify. Transfer stable solutions.

info@pnecc.co.uk email introduced as best practice approach. Ownership -> media (Ben).

Committee appointments

Support to new membership secretary to enable Membership emails, newsletter, full admin control of membership data. (retire obsolete, fragile legacy solution).

- Candidate search for coaching - meeting with BC and BH Live to understand local roadmap.
- Need identified to fill the volunteer coordinator.
- Support provided to Ben A to get web menu to "early draft" ready for page owner briefings.
- Club System support for C Panel & WordPress will be sought.

Introduction - BH Live and BC South

Mtg with BH Live following intro by BC South. Both wish PNE to be an active stakeholder in the Local Collaboration Network: actors with trusted links that support cooperation and growth of cycling. Roadmap mtg 17th Sept. Quick wins: offers for space to see for activities, events. BH Live are already referring riders to PNE from their BH Live grass roots summer programme. BH Live strongly support the club as a Cycling Track Key user and stakeholder. Quick wins decisions. Develop MtBatten as the club hub, regular Saturday user.

Club Development - on track vs the plan

Kick-off communication issued to members

Step 2 "where are we" fact find + round table workshop, 25th Aug. Inc input from BC South.

The step 2 interim report issued for Committee validation.

Next month/ Support needed (not committee):

- Clarify the AGM prep sub-committee and mobilise to cover and prepare.
- Clarify the AGM election prep with secretary and current position holders.

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- Confirm Committee dates and venues to YE and for Qtr 1.
- Complete the 2022 Chairman Budget Inputs (Planned receipts & expenses).
- Meeting with coaching staff and stakeholders, capture the coaches needs feedback.
- Seek and appoint a Volunteer Coordinator, promote/ fill volunteering opportunities.
- First round 2022 fee proposal and cost breakdown.

Treasurer – Ray Gregory

My last report was submitted on the 12th of July 2021

- Club account balance, 12th JULY - £7,839.31.
- Club account balance 3rd September - £6,522.98 which accords with the Club Accounts.

Income since my last report totals £237.88 and includes

- £73.00 from Membership,
- £152.38 from clothing sales
- £12.50 in receipts for the Anniversary Isle of Wight trip.

Expenditure since my last report totals £1,554.21 and includes

- £85.00 renewal of the Club's Cycling UK membership.
- £30 refund of one rider road race entry
- £715.54 purchase of ferry tickets for the IOW Anniversary trip,
- £306.17 2020 season Trophy engraving.
- £365.00 Trophy repairs in accordance with the Social Secretary's report.
- £35 Mountbatten room hire re September Committee Meeting £35.00
- £17.50 publicity poster printing/

With regard to the IOW Anniversary trip;

- £896.74 -Wightlink ferry tickets purchased (less-£181.20 the balance of this expenditure being met by cash collected by the Club Captain)
- £262.30 expenditure for coffee and cakes 'on the day'.
- The Club's contribution to this event is therefore c£520 or c£9 per participant.

The Club will also incur CTT affiliation Levies at the end of the season which will be met from TT receipts.

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Membership Secretary report: Lizzie Jenner

Membership is currently: 5 life-members ; 152 Members (nett + 5 in the last period, 1 leaver)

	Tota	Adult FULL	Associate	Youth	Junior
Male	131	116	7	7	1
Female	21	15	2	4	0

When a member joins I am sending out an e-mail to committee members & the "New Member Introduction" form.

Handover complete inc BC Dashboard handover . I am using an old account & spreadsheet as system can't be updated. Membership Payments now made directly to PNECC club account.

Since taking on the role of Membership Secretary I have spent time trying to familiarise myself with how things are currently working, learning names and finding my way round as well as looking at the way forward with British Cycling. There is much to be learned!

I propose to replace the current system/ interim account and spreadsheet with the BC Membership tool. Using the BC system will be simpler and more efficient and will allow us to run the club from one easy location. The BC tool is available now , working, configurable and supported with training. I have prepared the transition from the old system to the new British Cycling Club Membership Management Tool Template

In addition Club officials who access this dashboard that have active British Cycling membership will be able to send emails to the club or individuals, the create of newsletters, the club can also manage subscription renewals,

This is the link to the Club Management Tool – User Guide from BC, which will give you an overview of what functions are available and how to use them: [Club Management Tool FAQs \(britishcycling.org.uk\)](#).

Planned activities for the next month:

2022 Subscriptions and Categories

I would like confirmation of the 2022 subscription amounts & categories. I have looked at other cycling club and list below the subscription types available and current subscription costs:

<u>PNECC</u>	
	<ul style="list-style-type: none"> ● Adult - Full member - £24 ● Associate member (second claim) - £18 ● Junior U18 - £10 ● Youth U16 - £1

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<u>Brighton Mitre:</u>	<ul style="list-style-type: none"> • £20– no concession
<u>South Down Velo:</u>	<ul style="list-style-type: none"> • £25 – no concession
<u>Fareham Wheelers: all plus £1 admin fee (to cover use of BC system)</u>	<ul style="list-style-type: none"> • - Full member £25 • - Associate (social, no riding) - £10 • - Second claim £20 • - Pensioners (over 60s) £20 • - Student/unemployed - £10 • - Junior 16-18 – 310 • - Youth U16 - £10
<u>Sotonia</u>	<ul style="list-style-type: none"> • - £20 – Adults 18 – 60 • - £10 – Over 60s • - £2 – U18s
<u>Poole Wheelers: all plus £1 admin fee (to cover use of BC system)</u>	<ul style="list-style-type: none"> • - £30 Family (2 x adults plus children up to 18) • - £20 Senior 19-120 • - £10 Youth 0-16 • -£10 Junior 16-18- • £5 – Second claim 0 – 120

The profile page from Poole Wheelers shows information about joining the club which is well presented and easy to follow. <https://www.britishcycling.org.uk/club/profile/1260/poole-wheelers-cc>

Migrating subscription payment to the BC system will entail an additional £1 per member admin charge.

Currently: BC system is maintained/ supported, free and ready now. Can be up and running in 2 weeks with the transfer complete ready for renewal season. It is not possible to manage renewals efficiently as is.

Plan to October:

1. Review and make any updates to membership date, critically emergency contact information, and contact number (a few records are out of date.)
2. Prepare decision on end to end membership payment for 2022.
 - “End to End” Payment via BC membership manager is an option ready. (3 days to set up). I would prefer this approach to be available for 2022. There is a cost of £1 per member to renew. (The system is ready).
 - Otherwise an online payment option for members that allows easy membership invoicing/ payment confirmation

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3. Review and propose membership types with BC to align with our goals, increase junior youth and women membership. i.e. family/ couples membership for 2022.
4. Potentially set up all committee on BC Dashboard with “email to members permissions”. Retire the old email distribution solution.

Road - Ken Houlberg

‘As this year’s season begins to draw to a close, the PNE RT has been active and successful in delivering results for our riders proudly wearing the distinctive PNE colours. Recent highlights of the men’s team saw the execution of exciting team tactics at the final event of the Mountbatten track series on Wednesday evenings with Rob Ford, Gareth Fiford and Tim Lawn working well together to put the Cat 3 field under considerable pressure. 2022 will see the development of these tactics to preserve our attacks to maximise surprise and deliver more podium results. That said, Gareth, usually towed around by Rob, finished well in the points and Tim’s powerful attacks were always exciting to watch. While Si Littler unfortunately finishes the season injured following a wedding injury, he showed great promise across many Cat 3 races to indicate potential for greatness in 2022. He and Tim were worthy recipients of a PNE podium jackets this year to join the others in the team already wearing this prestigious PNE attire.

The women’s team have been equally active with representation in most of the local races. Megan Johnson, has raced consistently well and developed as a racer to watch with strong early pushes showing 2022 promise as her endurance builds. Megan raced fantastically well at last Saturday’s Southampton criterium, leading the women’s Cat 4 race for two of the early laps and getting noticed before fading a little towards the end. Her efforts over the season have rightly qualified her for a PNE RT podium jacket which was presented to her at Southampton.

In both mens’ and womens’ racing it would be remiss not to point out the successes of our affiliated racers. Jess Finney is consistently racing for Cams Basso both nationally and internationally, gaining some tremendous results. She finished second at Southampton criterium and is now the regional criterium champion. Not bad for someone who was riding with the sporty group on Sundays only 3 years ago! Jess is also keen to support our women’s racing team more directly, using her experience and qualifications as a personal trainer and nutritionist. Matthew Houlberg is currently racing for Meudon Pedal Heaven and has competed in the two national A races this year (Lancaster and Ryedale, finishing 30th and 31st respectively). This light hillclimber has the national road race and national hill climbing championships to come this year, but is well placed for success in 2022 and, hopefully, a UCI team placing. Matty remains tied to his PNE roots and is frequently seen on the Wednesday and Friday Woodies and Rake rides for ‘zone 2’ training!

Southampton Criterium, held on Sat 4 Sep 21 also provided an opportunity to pitch the great looking PNE gazebo in the heart of Southampton city and the criterium event village. I had many positive comments from cycling enthusiasts on how great our logo looked and the gazebo also became a magnet for some of the top elite racers closely associated with PNE to warm up. We must use this great asset more often and the Hambleton Greening festival on 11 Sep, to which PNE have been invited to have a stand to promote a sustainable pastime, is the next good opportunity.

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How can we do more in 2022?

2021 has been an odd racing year with the race calendar starting late because of the pandemic and the number of races, especially on the road, being limited. Mark Williams' organisation of the PNE Road Race in June was a great success and this responsibility will need to pass to someone else in 2022 as Mark hands over the batten. The event is a fantastic advert for the club and really places PNE regionally.

Race calendar. For 2022 we will develop a PNE race calendar that can be shared online for racers and supporters alike to have view of the races at which we have representation. Quite a few members would wish to support and this visibility will give the RT more visibility within the club and may help encourage more to race

PNE Road Race. The organisation of this event needs to pass to a new volunteer under the supervision of Mark Williams.'

Timetrials, David Knight

In the coming weeks I will invite the Time Trial volunteers and participants to a meeting or zoom to finalise the 2022 proposed programme. The objective being to implement an inclusive programme that meets the needs of the members, The proposed 2022 programme is explained below.

2022 club TT's

The plan is to get back to Wickham community centre. Volunteer update

- Train Neil Panter up as a timekeeper.
- Utilise: Kevin McTaggart, Steve Went, Steve Hutt, Alastair Letchford, Simon Littler, Alan Cockram, (and the regulars of course) who have all kindly offered to help.

Next year's courses will be very similar. I suggest that we change the 10m fixed gear over to Funtington P841-10 and maybe bring back one A32 course (P824-10) so our calendar is a little less repetitive.

2022 open TT - I propose the P821c-25

Wickham - A32 to Corhampton roundabout - first left to Bishop's Waltham B3035 - last exit on roundabout back to Corhampton roundabout - last exit back to Wickham cross roads - left to Southwick- finish just before west street, Southwick. see this link for details:

[https://tresults.co.uk/club-courses?wdt_column_filter\[0\]=17&id_course=17](https://tresults.co.uk/club-courses?wdt_column_filter[0]=17&id_course=17) course record: 55:35 Garry Chambers

Pros: It's an existing CTT course, we can use Wickham community centre as a HQ, its local, our riders are familiar with TT riding on most of the course, it was used in 2017 possibly used since then. Its 25 miles and should not put off riders by being too hard.

Cons: its not a PB setting course or a sporting course, somewhere in-between, on busy'ish roads with not a very good surface.

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The hill climb - will be on a Sunday before the start of the club run.

Our 2 weekend TT events - Will be on a Saturday morning so they don't clash with the club ride..

- The first is the fixed gear.
- The second is the P822c-35k that was last used for the PTTL and had 4 participants last time we ran it.

2022 Portsdown Time Trial League - I will give the PTTL one more chance but if we don't get buy in from other clubs or riders I am going to drop it.

2022 Pre-season Training - I'm thinking of promoting some pre season training for 2022 by offering a prize, maybe free coffee and cake on club run, for fastest PNE rider over a predefined Strava segment, one each week for six weeks from first of March to mid April.

CX - Alan Collins

Wessex Cyclo-Cross League - Calendar of 13 events for the forthcoming season.

- Starting on 12/9/21 with the Fareham Wheelers event near Romsey. The calendar is attached.
- Affiliation of PNECC to the league is in place.n, (the abandoned 2021 series fee has been carried over.)

Posts on the members facebook page in order to attract interest from members to compete in the league. There is interest from several members, and participation will be managed directly with those people. Rob Ford and I plan to organise some gravel rides to try and build a CX group.

Cx Coaching - Gordon Richardson has committed to providing CX coaching sessions, but unfortunately the first one last week was poorly attended (1 rider, that being myself!) The next will be more widely advertised. Gordon is willing to adapt the training, and will contain general fitness elements for all comers.

2022 CX Budget, financial expenditure: £240

- £40 - Affiliation to Wessex CX League
- £200 – Nett Club Subsidy towards hire of coaching facility for members coaching sessions

Track Sec Report. – Alan Collins

Racing - There have been no PNE members that have competed in track events this year. There have been no track coaching or training session this year. The series of Omega RC events at the Mountbatten Centre did not take place.

There are plenty of Track events/leagues advertised on the BC events webpage for the next 4 months, with the most local being in Reading.

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Track Annual Budget expenditure : £200 – Nett Club Subsidy towards hire of track facility for members coaching sessions

Club Captain, Peter Mac

Club Captain “Report” (Period 9.7.21 to 27.8.21)

Club rides are “Together again” post lockdown, meet @The George @The same cafe

Ride Leaders (Update to Cycling UK now being managed directly by Captain.)

1 inter leader added, 1 gravel leader re-added.

Cover managed through Holiday period, thanks all.

Club ride participation (previous period)

Total Average - 33 (32) , holiday period

- Sporty Average Group Size - 5 merged with inters on 2 occasions
- Inters Average Group Size - 12 (14)
- Progressive (new) - 12(9)
- Social Average Group Size 6 (6)

- 5 Try-outs in the last period. Bring a friend has been a success. 1 adult also referred by D Swaffer, successfully & enjoyed the ride. Positive feedback from all, and by email.
- Comments “great to see so many PNE jerseys on the roads” from other members
- Trail coffee stop tryout :The George Inn Finchdean, good service but too expensive.

Club ride safety/ welfare

- Sweeper approach reinforced at George and with Ride Leaders after 1 rider dropped.
- 2 unregistered tryout turning up and not providing emergency contact info. Follow up email sent to both (this risk needs vigilance/reminders from Captain/ Ride Leaders)

Innovation/ Improvement

Standard Routes - slow in period, needs small focussed push to agree and publish. (best practice) & will simplify ride prep alot for all concerned

Next month/ Support needed (no committee):

- IOW Ride 56 participants, inc support driver.
- Volunteer coordinator, PNECC Women's ride for Autmun, priority is to “save a date”.
- Support to define standard routes, simplify/ standardise ride comms to members
- Review ride “winter” groups end of Sept with CX starting, ZWIFT start in Oct. Move back to 3 groups; Social, Prog, Inter? ZWIFT Ride Leaders needed again.
- The Sunday coffee stop will be publicised for anyone to drop by meet/ chat/ catchup.

Coaching - vacant (no report)

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BH Live has enquired whether the club is ready and willing to restart regular use of the track on Saturdays? Response to be prepared by the future coaching coordinator.

Discussion in the period with Graham C, Gordon and Dave S on the reimbursement of junior fees for period since June 4th. Committee support has been requested on how to proceed with the principle of "free coaching for junior members" and means to implement this efficiently.

2022 activity plan prepared as a basis for estimating. Based on regular subsidised coaching for juniors and members, compliance training support, free BC membership i.a.w. Clubmark GoRide guidance.

Clubmark Go-ride contacts informed to BC, Handover complete and next steps appt in Oct with BC South.

Media - Ben Allen

- Increase in FB and Instagram engagement.
- First Instagram promotion has been successful in reaching x4 more views. Cost £20
- Twitter account transfer to complete shortly to access the PNE analytics.
- 121st Anniversary Press Release picked up by the Portsmouth News, very high qty for sharing. Trying to promote via an article in Cycling Weekly.
- Poster campaign running in Portsmouth city and Havant Borough, 50 off provided to local bike shops, sports centres, gyms, cafes as priority. (£17.50). File available for members to display in their workplaces, offered online too.

Next Month - Urgent topic is to complete and launch the updated website, feedback identifies this as a critical action.

Promote the Prize Giving evening as part of the organising team.

Club Kit – Beth MacLellan

Stock status

- Kalas £581
- Endura (old) £322 Following 50% price reduction
- Approval to reduce value of Endura kit by 50% received 1st Sept.
- Excellent response so far with 12 out of 18 items reserved and waiting collection.
- General £402
- exc
- Total £1305

Stock order - awaiting delivery

- General - £450, 25 pairs ladies and 25 pairs mens socks, due in 13/9/21

Sales - Kalas sales are steady from stock. The few larger sizes which don't move, so lesson learned for restocking. Strategy going forward will be to reduce our stock holding range to Elite jersey's and lower

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value Gilet's only. Bibshorts are rarely sold from stock as most people order direct from Kalas. I will continue to hold socks and caps.

Proposals: **Crash replacement:** Awaiting approval/ feedback from committee to adopt this policy within PNECC.

- The crash replacement covers members when participating in a club event, or competing in an event as a member of PNECC. Commuting is not covered by the crash replacement policy.
- The Club will give a 50% discount on the replacement of any items of club clothing less than 3 years old that get significantly damaged in a crash __up to a max of £75__
- The Club retains the right to refuse this discount if it is not satisfied that the damage was sustained in an accidental crash or if the clothing is believed to have been bought more than 3 years previously. The discount is offered on a like-for-like item of clothing.
- Estimate budget provision per year for crash replacement is £300 in 2021 and thereafter.
- It is proposed to allow retrospective claims for crashes that have occurred during the 121st Anniversary year as goodwill to members.

Standard Digital Payment Solution ; Awaiting approval/ feedback from committee to start trial/ evaluation ready for 2022.. Project team: Beth & Dave Knight. Fact find and report/ deome to the committee for Go/No.

Evaluation of [Stripe](#), a digital solution for simple, visible payments, refunds. (currently used by Wokingham cycle club). GDPR & CPI (card payment industry) compliant. Suited to low value turnover, and easy website integration.

Digital invoicing –

- Create an invoice for kit sales, a link is automatically emailed to members.
- Member opens invoice online & pays according to payment terms defined.
- A central club dashboard tracks all invoices and produces reports as required related to invoices, providing history of sales, payments etc. Also supports
 - *Subscription and recurring payments can also be managed
 - Membership fees
 - Online payment for one off events
 - Club shop stock sale direct payments
 - Contactless Terminal payments can be managed, i.e. for coaching, time trials, pop-up event shop
 - Card payment upon collection, hire equipment deposits

Advantages

- Standard system for multiple users with full dashboard.
- Centralfull records and reports for the club.
- Simple to use for those requesting and making payment/ refunds
- Low fees compared to PayPal & Lloyds, Secure & certified, Seamless process

Social Sec Report - Alan Collins

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I intend to stand down at the AGM, and will now seek a willing volunteer to take over the role. Anyone interested in assisting me in social activities / understanding the role should contact social@pnecc.co.uk

Presentation/Webinar for members: I have asked Andy Connolly if he'd be willing to present about his cycling adventures, and await an answer.

Pub quiz: I've been in contact with a few members, no date set. Unlikely to be in 2021 now, perhaps Q1 2022

PNECC Velogames League: Great success, 28 teams in the Fantasy Tour De France (FTdF) and 19 team in the Fantasy Vuelta a Espana (FVaE) league

- TdF Prize winners were Chris Gambs, Fran and Fred Marshman, Carl Benfield and James Kenwood, Megan Johnson and Grace Richardson
- Prize donated by myself and Peter Mac. Free TT entries provided by David Knight.

PNE Jersey Of Champions: Offered to BH Live to display in the Mountbatten Centre, displaying the Club jersey close to Portsmouth Velodrome.

UCI Track Champions League, Trip to London Velodrome in December- 19 tickets purchased. Transport is yet to be confirmed as competitive quote sought - Monies have yet to be collected in and transport still to be arranged. Travel subsidy will be applied for once the travel cost is confirmed.

Trophy Preparation - Trophies have been collected in, repairs completed too (thanks to Ray). Engraving 2020 and 2021 will be done by . Victory Trophy for the prize giving. Invoice of £306.17 being paid from the Club account to allow the work to proceed. 2020 award willing will receive a framed A4 photo print of the presentation, as well as the memento medal.

Prize Giving for 2021. Will be on 27th November in the Mountbatten Centre function room, and include a meal. Club subsidy estimate inc' hire and catering £400 based on approx 80 participants

Social Annual Budget financial expenditure - £2,000 total:

- £600 Trophy engraving and prizes
- £300 remaining trophy / protective trophy cases..
- £500 Annual Prize presentation evening £500.
- £600 Event trip subsidies based on 3 major trips.
- Nett income , zero social events are non-profit Any raffle/fundraising is usually donated to charity.

Welfare Officer Report - Dave Swaffer

Nothing to report regarding welfare.

For next period: There is a session at Southdowns this Saturday, 4th. (Dave S attending) Judging by the Facebook responses there should be a good turnout, including several PNECC Juniors I will attend SDCCC fortnightly 18th Sept, 2nd, Harry and Ray will be attending, to present the refurbished Barnsdale Trophy to Dave Gwilliam. I will take photographs.