

PORTSMOUTH NORTH END CYCLING CLUB

AGENDA FOR COMMITTEE MEETING – 26 Jul 21

To be held online at 7.30pm on 26th July 2021 at the Woodmancote Arms.

EXECUTIVE COMMITTEE MEMBERS PRESENT:

- Ray, Peter, Dave K, Ben*, Dave S, Beth @ Woodmancote Arms (part time)
- Alan by zoom; Ken by Phone, then in person @ Woodmancote;

ADDITIONAL MEMBERS PRESENT:

- Harry Jackson, vice-president

1. Apologies for absence

- Paul Martin (Personal Commitment) Simon Littler (Holiday); Fran Marshman (Holiday);

2. Address by the Vice Chairman

- Trustee meeting 20th Tuesday, Ray, Paul Martin, Harry, Peter - transition period appointment shall be based on the club rules. The recommendation to the committee for period to AGM is:
 - Vice chair assumes role of chair and duties, Committee to co-opt volunteers by agreement.
 - TOR for Coaching Coordinator approved. A volunteer sought to fill this role for the club to members, all coaching stakeholders.
 - A communication shall be issued to members explaining the transition

- **Decision/ Outcome** – approved by the committee

3. Minutes of the last meeting

- **Decision/ Outcome** – May v3 MoM Approved. Ref to AOB for ways for working ref minute amendment

4. Interim appointments

The service and contribution of Graham David and Gordon is appreciated and recognised. Also, their support during transition.

- **Decision/ Outcome** Peter MacLellan as Vice Chair assumes role of Chairman vice chair & trustee; Membership Secretary - Lizzie Jenner is appointed; CX Representative: Alan Collins is appointed. (Previous experience)

5. Matters arising

Repair proposal presented by Alan Collins.

The period to the next Prizegiving was noted as short. Alan asked to propose the approach to 2020 prize giving.

- **Decision/ Outcome** –
 - Where required repairs shall be made professionally. Repair quotes are required.
 - Alan will prioritise manage repairs & engraving in time for 2021 prize giving, est end Nov.
 - Engraving – £279 Approved. (note engraving overall take 10 days).

Note : Quote required for Hardesty, Rodney, Satow, Barnsdale Cup Repair, Beth supporting Alan to obtain quotes.

6. Correspondence

a. Letter distributed by the Chair of Hambleton Parish Council received by Paul Martin.

- **Decision/ Outcome** Paul will respond for the club with supporting input from Ken

7. Matters arising from Committee Members' reports (circulated in advance)

- Treasurer – Ray Gregory, refer to report
- Membership Secretary – refer to report by Graham Coleman
- Time Trials Secretary – Dave Knight., refer to report (separate Open TT incident report)
- Road Secretary – Ken Houlberg
- Track Secretary – Alan Collins
- Social Secretary – Alan Collins.
- Welfare Officer – Dave Swaffer
- Media and Public Relations Officer – Ben Allen
- Kit Provider – Beth MacLellan
- Club Captain – Peter MacLellan
- Coaching, no report in the period

8. Agenda Items

a. Update on Club 3-year Development Plan (Peter MacLellan)

Decision/ Outcome: TORs approved as proposed. A final sub-com appointment to be made from members.

b. Re-designation of old Open '25' TT trophy, returned to the Club by Dave Bonner (Dave Knight)

Decision/ Outcome, Re-designation of old Open '25' TT trophy to Best PNE rider in the Open TT approved. Alan will progress ready for inclusion in the 2021 Prize Giving.

9. Any other business

AOB is not in the order as run during the meeting but will be for future. Comments made in the course of the mtg are summarised here.

Treasurer – noted that the IOW ferry payments have now been processed.

Membership – one additional new member since issue of the report.

Time trials – open TT course to be submitted in October. A call for new volunteers will be made, to include training more timekeepers. Committee recommended using the remainder of the season for new volunteer introductions/ training. Time trial watches have been returned from Connor to Graham Coleman

Road – Summer Road race date to be submitted in October. Ken working with Mark on successor to run the race. Men and women members actively racing locally, with success and two racers promoted to Cat 3.

Track – none

Social – Lockdown prevented Prizegiving in July; Alan will propose an alternative. The committee are ready and available to assist. Velogames Vuelta will runs as last Grand Tour of the Year – prizes will include TT for juniors – expected to open ~ 12th August. Vuelta starts 16th Aug.

Welfare – Local welfare training is available in Portsmouth. Dave will approach committee to assess needs. Club Captain asked to consider Ride Leaders need for safeguarding. Currently Club ride juniors are currently accompanied by parents and this approach will continue so no need for safeguarding is foreseen. Introduction of a junior club ride will require this revisited.

Kit – Beth has proposed to evaluate an online payment system for kit ready for year end, the solution will suit any payment to the club, inc TT.

Decision/ Outcome: Supported in principle for a club online payment method. Feedback from Ray awaited to start the trial set up. Dave K will join the trail team.

Decision/ Outcome: Support in principle to write down the Endura. Slow/ non- moving new sales as material/ fit is obsolete vs Kalas. Beth will agree % per year approach with trustees.

Decision/ Outcome: Support in principle for PNE to introduce a Crash Replacement approach for members damaging kit due to crashing during club events/ whilst competing, only. It was agreed commuting would be out of scope. Ray discussing with Paul, feedback awaited.

Club Captain – additional women Ride Leader since the last report. Club Ride covid measures will change for start for August.

Media – the club website update is progressing. The wordpress template is mobile compatible and a draft menu structure is ready. Next step is to brief and involve page owners in the approach to content and moderation. Target go live and test by using as soon as mature.

Planning on the mtgs to year end will be made. Provisional dates.

In the event that Woodmancote is not large enough or suitable A committee venue will be sought for members to attend/ participate in person.

10. Date of next meeting

Provisional Dates to Year End

- 6th September
- 11th October
- 15th November
- w/e 27th November Prize giving
- 6th December - AGM

Committee Reports in the period

Treasurer – Ray Gregory

My last report was submitted on the 17th of May 2021 when the balance on the Club account was £7,392.37. The balance on the Club account currently stands at £7,839.31 which accords with the Club Accounts.

Income since my last report totals £1,177.29 and includes £43.00 from Membership, £400.90 from clothing sales, £151.50 from TT receipts, £65.99 from the Club Road race and £515.90 in receipts for the Anniversary Isle of Wight trip.

Expenditure since my last report totals £730.35 and includes the purchase of clothing (socks) £474.00, the fee to Jess Finney re. the Nutrition talk £50, Mountbatten track hire for member training £60.35 and the Club's contribution to the Dick Evans Memorial collection £146.00.

Mark Williams reported that the road race expenditure was lower than anticipated, hence the small surplus, and that one rider is due an entry fee refund and should he claim it the Club should refund the £30. The Club is due to meet the cost of the Wightlink ferry for the IOW trip which will be marginally subsidised by the Club and will, therefore, more than offset the income reported above. The Club will also incur CTT Levies at the end of the season which will also be met from the TT income reported above.

Membership - Graham Coleman

Membership is currently standing at 146 members and 5 Life Members. This is a rise of 5 since my May report. I have no pending membership applications or enquiries. Previous May report figures in brackets

- Of our 146 members we have:
 - (122) 126 Male
 - (19) 20 Female
- The 126 Males are broken down into:
 - (108) 111 Full Members
 - (7) 7 Associate Members
 - Junior Member
 - (6) 7 Youth Members
- The 20 females are broken down into:
 - (14) 14 Full Members
 - (2) 2 Associate Members
 - (3) 4 Youth Members

Time Trial Secretary – Dave Knight

The open went ahead as planned, we did not get a particularly large turn out, 35 riders in total, 7 of which were PNECC riders. I suspect this was down to the challenging nature of the course.

Unfortunately we had two separate crashes involving 3 riders. Matt Linhams crash was particularly severe, see attached for details. His arm cast was removed recently so is working on exercising his arm. He walked into town the other day, which was a milestone for him, he is recovering but slowly.

After the crash we had a wash up meeting over zoom to discuss what could be done better in the event of a crash. see below for actions. most of this has been put into action.

We have had another crash on a club event, the P817-10. This was Joshua Clark from Royal Naval cycling association who hit a car turning into a driveway. He has a fractured arm and eye socket but is recovering.

we can now have a pusher and run a TTT

Other than that, TT are progressing as normal. feedback i have received is that the sporting courses are fun but the turn out for these are notably lower.

Club Kit – Beth MacLellan

Sales

- Sales since last report £400
- All sales in 2021 to date £1056

Stock

- Total stock £1694
- Comprises:
- Kalas £676 (Includes women's stock for the first time)
- Endura £945
- General £73

The club kit shop was opened today with cut off of 22nd July this will allow for delivery end September in time for Autumn .

Kalas are unfortunately still operating at a lead time of around 11-12 weeks which members are understandably finding too long. I have been disappointed that despite our increasing orders Kalas are unable to commit to improve this lead time. I am investigating other kit suppliers with a view to putting together a proposal for your perusal for the next committee meeting.

Club Captain - Peter Mac

Ride Leaders

1 social and Inter added, including first women leader in recent times
3 ready for trial as Social Leaders, all women. 1 additional Sporty/ Gravel lead.
Next regular review, end August

Club ride participation (previous period)

Total Average - 32 (36)

- Sporty Average Group Size - 4, merged with inters on 2 occasions
- Inters Average Group Size - 19 (14)
- Progressive (new) - 9
- Social Average Group Size 6 (15)

Lower due to 3 weeks poor weather , otherwise 35 ave stable at.

Try-outs in the last period - 3, 3 becoming members.

3 other sign ups but withdrew due to poor weather.

Covid : BC max groups of 15 & Rule of 30 in place. Sign up still apply not yet in "turn up @ The George and ride mode"Case by case meet at the George.

Club ride safety/ welfare

- 2 juniors joining club rides, 1 started; 1 due July, 1 more invited.

Innovation/ Improvement

19x @ Mountbatten Group Ride Coaching. Excellent, next session.

Progressive Group successful. (now most popular group)
Standard Social Routes - 01_Social to 09 drafted. (best practice)
Invite to United Eagles, their group ride aborted due to poor weather.
Bring a friend TryOut.

Members Actions

IOW replanned to 5th Sept. Participation, wow, >40% of the club, majority of the Committee ! Far exceeded estimates.

Next month/ Support needed:

“Together again ride”, @The George @The same cafe

PNECC Womens ride, support to put in place in Autmun, priority is to save the date.

Post Fran’s big event!

Social Sec Report - Alan Collins

- The nutrition Webinar went well, although attendance was lower than I personally expected. Many Thanks are to be given to Jess for taking the time to present on this topic. I got the impression there will be an 'appetite' for more of the same.
- Other 'celebrities' have not been pursued at this time.
- I've been in contact with Ray with regards to organising a Zoom pub quiz, and it is under consideration to happen later in the year.
- Gordon's Fantasy Giro was a success with 14 teams entered. Prizes of free TT entries are in the hands of David Knight to administer to Chris Gambs, Dave Gwilliam and Peter Mac.
- A Tour De France Fantasy League is currently in progress, with 28 teams entered, and prizes to be donated by myself and Peter Mac. Other Prize donations will be welcomed.
- Another none prize league has recently concluded for the Giro Donne where 6 teams entered without much publicity.
- **UCI Track Champions** The opportunity to purchase 'pre-sale' tickets for the UCI Track Champions League event at London Velodrome in December. A quick enquiry of the members resulted in 19 tickets being purchased. Transport is yet to be confirmed as Lucketts quoted £400 for a 19-seater, but only 14 people require transport, so I will seek a more cost-effective method. A club discount of 10% was agreed via committee circulation email.
- **Trophies** - The 2019 trophies have been collected in. Today I have requested quotations from Victory Trophies and Portsmouth Trophy Centre for the supply of engraving of 5 annual trophies, and the associated memento trophies, the 2 Salvors, and the repair/replacement of the Hardesty Cup base. I offer my apologies for the length of time this has taken, I realise that its unfair on the recipients as it limits the time they will have them. I will endeavour to have this completed by the end of the month, and, assuming the spike of the 3rd wave is kept under control following the removal of restrictions on 19th July, hopefully arrange a presentation during August.
- I have not yet completed the audit on the condition of the remaining trophies, or getting quotations for repair. Nor have I looked any further at repurposing of a 'spare' trophy for the 'Best PNE in the Open TT'

Track Sec Report. – Alan Collins

To my knowledge, there has been no past PNE track racing activity to report. Results have been posted by British Cycling for the RC Omega event at the Mountbatten track on 24/7/21. Other events scheduled as detailed on the BC Events webpage.

- I indirectly ascertained that Paul Giles would be willing to coach a Calshot Session.

Other Business,

- I decide against pursuing the 'Start Pants' idea for the time being.