

## **PNECC Chairman's Report for 2020**

Well, I think you will all agree with me when I say that 2020 was a somewhat unique and unprecedented year.

I sincerely hope that all of you are well and remaining safe in these concerning times.

Even with all that has gone on in the past year our membership has thrived, and I can report we currently have 135 Members including our 6 Life Members.

The Club's finances are healthy, further details of which will be found in the Treasurer's report and 2019/20 Balance sheet.

In between lockdowns and due to excellent background work by Peter MacLellan and Dave Knight the Club was able to maintain its core aim of Sunday Club Rides and TimeTrials, respectively.

Thanks to their endeavours the Club is well placed and organised to go into 2021.

We all hope that as time passes and science hopefully curtails the significance of the pandemic that we will also be able to return to Road Racing.

As you will have recently read, Richard Evans has sadly opted to step aside on his Presidency.

Although Dick is perhaps not 100% health wise at present, we do wish him continued good health and our utmost thanks and best wishes for all he has done for the Club over the past decades.

As of the forthcoming AGM Sheila Martin will step up and become our President and I am pleased to announce that Harry Jackson has accepted the role of Vice President.

On a personal note, long ago as a keen 12-year-old cyclist I followed Harry's well documented Local & International cycling career with interest.

I admit, if you had told me then that I would be writing these words today, I would never have believed you.

As and when we can, the Club will endeavour to organise a Prize Presentation to reward all the efforts undertaken in 2020.

May I now take this opportunity to thank the 2020 Committee for all their time and hard work over the past 12 months and I hope 2021 expands out to be a more "normal" cycling year than 2020.

Graham Coleman  
Chairman PNECC

## **PORTSMOUTH NORTH END CYCLING CLUB**

### **2020 GENERAL SECRETARY'S REPORT**

Due to the severe restrictions placed upon us during 2020 the Club has had little need to acquire new assets or to dispose of any. I audited all four track bikes plus one track frame: one of them remains on loan (to Grace Richardson) and the remainder are now all securely co-located. They remain in good condition and only need new handlebar tape before they are ready to be loaned out again, should any PNE rider wish to try their hand at track riding / racing once things start to return to the new normal.

Some of the Club's trophies have sustained damage in recent years but, again, we have been unable to devote much time to investigating the cost of repairs. The creation of the 'new' trophy for the best adult female rider on merit in road, circuit or cyclo-cross events remains a personal goal of mine and is something I will pursue with the committee in 2021. An existing trophy has been identified and, with all three Trustees' approval, we will be able to re-designate it with an appropriate title.

The Committee stands ready to acquire additional stopwatches if anyone fancies learning to be a timekeeper!

Paul Martin

General Secretary, PNECC

## Portsmouth North End Cycling Club AGM

### Treasurer's Report 2019/20 Financial Year

The following report summarises the Club's financial activities for the 2019-2020 financial year, a year which has been severely disrupted by the Corona Virus pandemic. In the light of the pandemic, and in anticipation of a severe restriction to the Club's activities during the 2020 season, your committee decided to waive the membership subscription for 2021. It goes without saying that the financial impact of these unusual circumstances will be felt next year as it has this year.

The attached balance sheet summarises the Club's income and expenditure for the financial year from the 1<sup>st</sup> of October 2019 to the 30<sup>th</sup> of September 2020. This has been summarised from the detailed Accounts for the financial year which have been reviewed by Kevin Brackstone and found to be in order and to accord with the Club's bank statements. A copy of the review is available on request from the Treasurer.

At the start of the financial year the Club's bank balance was **£5,456.96**. As of the 30<sup>th</sup> of September, the balance stood at £7,264.60, however, reserves have been made against the account for known commitments reducing this balance to **£6,455.72**.

The accounts outlined above exclude the CTT Levies for the 2020 season and allowance has been made for this and reported as a known commitment in the balance sheet and referred to above. Allowing for this and other known expenditure, the surplus on Club activities for the current financial year was **£998.76**. This compares with a deficit for the preceding year of £(653).

Income was down £3,098 compared with last year, primarily as a result of a reduction in Club time trials and the cancellation of the Club's Open Time Trial and Road Race as a result of the restrictions imposed by the Corona virus pandemic.

Expenditure was down £3,412 on last year, primarily as a result of the cancellations referred to above and the absence of expenditure on Junior Rider Support. It should be noted that this year the administration of the CTT levies on Club time trials has reverted to the previous practice of showing the income and expenditure explicitly in these accounts.

Payment for the Senior Road Race Team après Race jerseys (shown in as a reserved item in last year's report) was made at the start of the current financial year at a cost of £990.06. Otherwise the cost of clothing has been kept to a minimum as a result of the operation of the Kalas on-line shop, whereby members pay the supplier directly for their purchases.

The Club holds assets in clothing and bicycles; as of the 30<sup>th</sup> of September these were valued at --+ £2,562.40 and £900 respectively, a total of **£3,642.40**.

Since the 2019-20 balance sheet was prepared the Club has had a further 3 months of financial activity and I can report that at the time of writing the balance at the Club's bank account stands at £6,496.29

Raymond Gregory  
PNECC Treasurer AGM 25<sup>th</sup> January 2021

**Balance Sheet PNECC Accounts Oct 2019 - Sept 2020**

Carried forward from 2018 Accounts examined by Kevin Brackstone	5,456.96	<b>5456.96</b>
Receipts (2018-19 figures in italics)		
Grants & Donations	24.00	25.00
Membership Fees	2,718.80	2,748.00
Clothing	433.40	481.60
Time Trials (2019 - £28, 2020 - £953.27)	981.27	1,640.01
Road Races (Incl. £300 Sheerspire sponsorship)	0	2,060.00
Coaching (Track Sessions)	82.50	437.20
Social	525.60	472.00
Sub Total	4,765.57	7,863.81
Sub Total + Carried Forward		<b>10,222.53</b>
Expenditure (2018-19 figures in italics)		
Levies - BC Affiliation	74.00	74.00
Levies - CTT	0	584.00
Levies - Cycling UK Insurance	80.00	75.00
Levies - Wessex Cyclocross League Affiliation	0	40.00
Clothing - Race Team Jerseys (£990.05) and sundries (£86.06).	1,076	1,005.20
Equipment - Domain Renewals	92.48	286.10
Time Trial - Expences	0	113.35
Road Race - Expenses	0	1,431.30
Junior Rider Support (Matthew Houlberg & Owen Giles)	0	1,496.75
Social - Trophies, Engraving	687.35	291.95
Prize Presentation	345.00	418.00
AGM	402.50	250.00
Coaching - First Aid Training	60.00	101.80
Miscellaneous - Donation to Back Up Trust re M Randle	100.60	152.00
Commemorative Tankard	39.89	
Sub Total (NB 2018-19 total shown here is correct, not all items appear in the analysis above)	2,957.93	6,379.89
Account Balance as at 30/09/2020		<b>7,264.60</b>
<b>Reserves made against the Account for known commitments</b>		
CTT Time Trial Levies	561.00	
CTT Affiliation Fees	30.00	
BC Affiliation Fee	74.00	
Zoom 1year Account	143.88	
<b>Total</b>	<b>808.88</b>	
<b>Account Balance including Reserves</b>		<b>6,455.72</b>
<b>Operating Surplus for the financial year</b>		<b>998.76</b>
<b>Club Assets</b>		
Clothing	2,562.40	
Bicycles	900.00	
<b>Total Value of Assets at Year End</b>	<b>3,462.40</b>	

17<sup>th</sup> January 2021

**PORTSMOUTH NORTH END CYCLING CLUB**

**AGENDA FOR THE 2020 ANNUAL GENERAL MEETING**

To be held at 7.30pm on 25<sup>th</sup> January 2021 online via Zoom.

1. Welcome by the Chairman and an explanation of the order of proceedings

2. Apologies for absence

3. Minutes of the 2019 Annual General Meeting

Matters arising.

Proposed..... Seconded.....

4. Chairman's Report

Matters arising.

Proposed..... Seconded.....

5. Secretary's Report

Matters arising.

Proposed..... Seconded.....

6. Treasurer's Report

Matters arising.

Proposed..... Seconded.....

7. Election of Officials

Retiring Officer

Elected Officer

Honorary President

Richard Evans

Nominee: Shelia Martin

Honorary Vice President

Sheila Martin

Nominee: Harry Jackson

Executive Committee

Chairman

Graham Coleman

Vice Chairman

Harry Jackson

Nominee: Peter MacLellan

General Secretary

Paul Martin

Treasurer

Raymond Gregory

Membership Secretary

Graham Coleman

Time Trial Secretary

Dave Knight

Road Secretary

Ken Houlberg

Track Secretary

Alan Collins

Cyclo-Cross Secretary

Gordon Richardson

Social Secretary

Alan Collins

Procurement Officer

Beth MacLellan

18<sup>th</sup> January 2020

## PORTSMOUTH NORTH END CYCLING CLUB

### MINUTES OF THE 2019 ANNUAL GENERAL MEETING

Held at 7.00pm on 17<sup>th</sup> January 2020 at the Blue Lagoon, Hilsea, Portsmouth.

1. Apologies for absence

Apologies for absence were accepted. 35 members were present.

2. Minutes of the 2018 Annual General Meeting

Carried unanimously.

3. Chairman's Report

Carried unanimously.

4. Secretary's Report

Carried unanimously.

5. Treasurer's Report

Carried unanimously.

6. Election of Officials

Retiring Officer

Elected Officer

Honorary President

Richard Evans

Richard Evans

Honorary Vice President

Sheila Martin

Sheila Martin

Executive Committee

Chairman

Graham Coleman

Graham Coleman

Vice Chairman

Harry Jackson

Harry Jackson

General Secretary

Paul Martin

Paul Martin

Treasurer

Raymond Gregory

Raymond Gregory

Membership Secretary

Graham Coleman

Graham Coleman

Time Trial Secretary

Dave Knight

Dave Knight

Road Secretary

Ken Houlberg

Ken Houlberg

Track Secretary

Alan Collins

Alan Collins

Cyclo-Cross Secretary

Alan Collins

Gordon Richardson

Social Secretary

Alan Collins

Alan Collins

Procurement Officer

Tom Goodyer

Tom Goodyer

Coaching and Youth Development Officer

Dave Gwilliam

Dave Gwilliam

Funding Officer

(vacant)

(vacant)

Media and Public Relations Officer

Connor Parsley

Ben Allen

Welfare Officer

Dave Swaffer

Dave Swaffer

Club Captain	Steve Went	Peter MacLellan
Ordinary Members' Representatives	(vacant)	(vacant)
	(vacant)	(vacant)

Non-Executive Officials

Auditor	(vacant)	(will be co-opted)
Assistant Social Secretary	(vacant)	(vacant)
Club Archivist	Paul Martin	Paul Martin
Assistant TT Secretary	Sheila Martin	(vacant)
Timekeepers	Graham Coleman	Graham Coleman
	Paul Martin	Paul Martin
	Raymond Gregory	Raymond Gregory
Assistant Timekeepers	Connor Parsley	Connor Parsley
Handicapper	(vacant)	(vacant)
CTT Risk Assessor	Paul Martin	Paul Martin
Cycling Time Trials Delegates	To be nominated by the Time Trials Secretary	
BC Risk Assessor	Dave Gwilliam	Dave Gwilliam
BC Coaches	Dave Gwilliam	Dave Gwilliam
	Paul Giles	Paul Giles
	Gordon Richardson	Gordon Richardson
	Joanna Lovell	Joanna Lovell
Assistant Welfare Officer	Angela Orme	(vacant)
Go-Ride Contact	Graham Coleman	Graham Coleman
British Cycling Delegates	To be nominated by the Road & Track Secretary	

7. Proposals

None.

8. Any other business

a. Membership 'grace' period

It was agreed unanimously that the 'grace' period during which members may renew their subscriptions be shortened from three months to two months and that the Club's rules be amended accordingly.

The Annual General Meeting concluded at 9.00pm.

Minutes submitted by: Paul Martin (General Secretary) .....

Approved by: Graham Coleman (Chairman) .....

Coaching and Youth Development Officer	Dave Gwilliam	
Funding Officer	(vacant)	
Media and Public Relations Officer	Ben Allen	
Welfare Officer	Dave Swaffer	
Club Captain	Peter MacLellan	
Ordinary Members' Representatives	(vacant)	Nominee: Simon Littler
	(vacant)	

Non-Executive Officials

Examiner of Accounts	(co-opted)	
Assistant Social Secretary	(post vacant)	
Club Archivist	Paul Martin	
Assistant TT Secretary	Sheila Martin	
Timekeepers	Graham Coleman	
	Paul Martin	
	Raymond Gregory	
Assistant Timekeeper	Connor Parsley	
Handicapper	(vacant)	
CTT Risk Assessor	Paul Martin	
Cycling Time Trials Delegates	(to be nominated by the Time Trials Secretary)	
BC Risk Assessor	Dave Gwilliam	
BC Coaches	Dave Gwilliam	
	Gordon Richardson	
	Paul Giles	
	Joanna Lovell	
Assistant Welfare Officer	(vacant)	
Go-Ride Contact	Graham Coleman	
British Cycling Delegates	(to be nominated by the Road Secretary)	

8. Proposals

a. To rename the Procurement Officer post

That the post of Procurement Officer be renamed 'Club Kit Officer' to better reflect its purpose and that the Club's Constitution be amended accordingly.

Proposer: Beth MacLellan

9. Any other business

(Additional proposals from the floor will be allowed at the discretion of the Chairman.)



Time meeting concluded.....