

6th December 2016

PORTSMOUTH NORTH END CYCLING CLUB

MINUTES OF THE 2016 ANNUAL GENERAL MEETING

Held at 7.30pm on 5th December 2016 in the Function Suite, at the Mountbatten Centre, Portsmouth

1. Graham welcomed everyone to the meeting.

2. Apologies for absence

Harry Jackson, Mark Williams, Dave Gwilliam, Jerry Collingwood, Paul Giles, Gordon Richardson. 35 members were present.

3. Minutes of the 2015 Annual General Meeting

Matters arising from the 2015 Minutes: None

Minutes Adopted.

Proposed: Alan Collins Seconded: Richard Evans

4. Chairman's Report

I have pleasure in stating that 2016 has been another very successful year for PNECC with our current membership standing at 147; including our 6 Life Members.

The Club's finances are healthy, further details of which will be found in the forthcoming Treasurer's report and 2015/16 Balance sheet. We have also purchased a few items over the past year and once again more detail will be forthcoming in the General Secretary's Annual report.

The Club's Annual Road Race and Open 25 mile TT were successfully promoted again and full credit and thanks must go to Mark Williams and Tommy Frampton respectively for organising these events.

We have also had two new BC coaches qualify this year in Paul Giles and Gordon Richardson, to compliment Dave Gwilliam, Harry Jackson and Rob Allen; many congratulations to them.

2017 should see the benefit of these new accreditations in allowing the Club more scope to hold extra coaching sessions at Calshot and hopefully closer to home at The Mountbatten Centre.

Our two main Youth riders Freya and Owen continue to excel on the track and Freya also improving weekly in the Club's evening time trials. We also have three other Youth members on the rise, Thomas Jeffrey along with Matthew's Houlberg and Hickman. I'm sure everyone will agree with me when I wish all our Youth riders every success in 2017.

2016 has also seen many social events, meals at the VIBC, trips to Lea Valley as well as a group riding in the Peak District; we have also just had an enjoyable and successful Annual Prize Presentation and Dinner. Most of these events have been arranged and organised by Alan Collins our Social Secretary so may I thank Alan for all his hard work.

All the above show how the Club continues to thrive and endeavour to try and enhance the enjoyment of all aspects of cycling for all our members.

Sadly however, we will be losing a few members of the current Committee due to work and personal commitments not allowing them the time in 2017 to commit to giving the Club their full attention.

May I take this opportunity to thank them for all their hard work and dedication in taking the Club forward into the position it is in today along with all the Committee members who give up their time for the benefit of the Club and you the membership.

However, I am pleased to announce that we the current Committee have received positive notifications from our requests to the membership for willing volunteers to step into the roles of those stepping down.

The current nominations with the endorsement of the Committee are:

General Secretary: Debbie Mottershead

Time Trial Secretary: John Mottershead

Club Captain: Stephen Wade-Palmer

Media & PR Officer: Tom Morris

and I commend them to you all.

Graham Coleman
Chairman

Proposed: Tommy Frampton Seconded: Dave Swaffer

5. Secretary's Report

As PNECC General Secretary I am one of the Club's three Trustees and it falls to me to write a short report on the use of the assets which I, the Chairman and Treasurer are accountable for:

The Club has made good use of its assets this year to either promote the sport of cycling or to enable its members to cycle at track events. Some members will be unaware that the Club owns four complete Dolan track bikes, plus a Dolan frame, of varying sizes. We also own four certified stopwatches plus another two which are out of certificate, and four adapted clipboards upon which to mount them. We have two complete sets of race numbers and a number of signs, mostly of the 'Cycle Event' design, essential for promoting time trials. We now have a projector which is an invaluable item when used with a laptop to show live results as they come in. Other assets acquired in recent times are cones for coaching and which are used to hone bike handling skills among our younger members. We should not forget that the large stock of clothing that Jerry Collingwood maintains is an asset too. Lastly the Club owns a large number of silver trophies of unknown value, dating back some 70 years.

At least four of the aforementioned stopwatches were used to greater effect this summer when Graham volunteered to officiate at a BC Team Time Trial event at Goodwood and I was asked to start riders in the National '10' at Liphook. Our 'trainee' timekeepers could well qualify this year so it may well be a good time to buy some more certified stopwatches.

Now that Paul Giles has qualified as a track coach there is scope for more track coaching days which may, in turn, lead the Club to acquire more track bikes upon which PNECC riders can train and race as a prelude to obtaining their own, higher spec bikes. It should be noted that the Club continues to rely on the goodwill of its officials to find loft or garage space for such assets when not in use.

In case you were wondering, the Club's Constitution contains a winding up clause to prevent your Committee quite literally selling off the family silver and I'd recommend having a read of the Rules and Constitution on the PNECC website.

Sadly, I have to announce that I'm stepping down as General Secretary after a number of years in the post, following in my late father's footsteps (he was General Secretary 1965-1982). This is simply due to a mountain of commitments elsewhere, not least of which are my job and much renovation needed around my house. I first joined the Committee back in 1984 (according to the Club's Archives) and have been there, on and off, since then.

I'm pleased to be able to say that you have one of the very best Committees this Club has seen in living memory, populated by people genuinely keen to promote the pastime and sport of cycling. There will be a few other post holder changes at the AGM but I pleased to say that the prospective 'new' Committee is being strengthened by some fresh faces, willing volunteers who deserve your continued support and I wholeheartedly commend them all to you.

Happy cycling

Paul Martin

Proposed: Rhys Lippiatt Seconded: Alan Collins

6. Treasurer's Report

The Club's accounts for year ending Sept 30th 2016 have been examined and verified as accurate by Angela Orme.

Enclosed with this report is a Balance Sheet breaking down where our income streams have been achieved from and where our expenditure has been allocated to.

It shows that at 30th Sept 2016 our balance at the bank was £5066.44.

We did however have disbursements already allocated for various Levies, Affiliations and Insurances, which totalled £1088.20, leaving the Club with a working balance of £3978.24.

Since the Balance Sheet was formulated we have had 2 months of effective trading into the current financial year and I can advise you all that our current balance at the bank as of 1st Dec 2016 is £4338.09

Graham Coleman
Treasurer

Proposed: Ray Gregory Seconded: Mike Simpson

7. Proposals

- a) That a new non-Executive post of Club Archivist be created and the Club's Constitution be amended accordingly.

Proposed by Paul Martin; seconded by Graham Coleman. **Carried**

- b) That the meeting ratifies the informal arrangement by which the post of Road and Track Secretary was split into two separate posts and that the Club's Constitution be amended accordingly.

Proposed by Graham Coleman; seconded by Paul Martin. **Carried**

8. <u>Election of Officials</u>	<u>Retiring Officer</u>	<u>Elected Officer</u>
Honorary President	Richard Evans	Richard Evans
Honorary Vice President	Sheila Martin	Sheila Martin
 <u>Executive Committee</u>		
Chairman	Graham Coleman	Graham Coleman
Vice Chairman	Harry Jackson	Harry Jackson
General Secretary	Paul Martin	Debbie Mottershead
Treasurer	Graham Coleman	Graham Coleman
Membership Secretary	Graham Coleman	Graham Coleman
Time Trial Secretary	Tommy Frampton	John Mottershead
Road Secretary	Mark Williams	Mark Williams
Track Secretary	Paul Giles	Paul Giles
Social Secretary	Alan Collins	Alan Collins
Procurement Officer	Jerry Collingwood	Jerry Collingwood
Coaching and Youth Development Officer	Dave Gwilliam	Dave Gwilliam
Funding Officer	Paul Giles	Paul Giles
Media and Public Relations Officer	Rob Panter	Tom Morris
Welfare Officer	Dave Swaffer	Dave Swaffer
Club Captain	(post vacant)	Stephen Wade Palmer
Ordinary Members' Representatives	Greg Rolfe	(post vacant)
	Yvonne Frampton	Yvonne Frampton
 <u>Non-Executive Officials</u>		
Examiner of Accounts	Angela Orme	Angela Orme
Assistant Social Secretary	(post vacant)	(post vacant)
Club Archivist	(new post)	Paul Martin
Assistant TT Secretary	Sheila Martin	Sheila Martin
Timekeepers	Graham Coleman	Graham Coleman
	Paul Martin	Paul Martin
Assistant Timekeepers	Raymond Gregory	Raymond Gregory
	Connor Parsley	Connor Parsley
Handicapper	Richard Evans	(post vacant)
CTT Risk Assessor	Paul Martin	Paul Martin
Cycling Time Trials Delegates	(to be nominated by the Time Trials Secretary) x2	
BC Risk Assessor	Dave Gwilliam	Dave Gwilliam

BC Coaches	Dave Gwilliam	Dave Gwilliam
	Rob Allen	(post vacant)
	Paul Giles	Paul Giles
	Gordon Richardson	Gordon Richardson
Assistant Welfare Officers	Angela Orme	Angela Orme
Go-Ride Contact	Graham Coleman	Graham Coleman
British Cycling Delegates	(to be nominated by the Road Secretary) x4	

9. Any other business

- a) Because Graham Coleman holds 2 of the trustee positions, as Chairman and Treasurer, it was agreed that Harry Jackson would be left as a third trustee.
- b) Mike Simpson offered members car stickers to advertise the club.
- c) It was discussed that the club create a new post of Cyclocross Secretary, Alan Collins offered to fill this post and this was agreed.
- d) It was proposed that the club organised a Cyclocross event next season. This can be discussed at the next Committee Meeting.
- e) It was also discussed that a Mountain Bike event could also be organised.

The Annual General Meeting concluded at 8.50pm.

Minutes submitted by: Debbie Mottershead (General Secretary)

Approved by: Graham Coleman (Chairman)